



Friday, 15th May 2020

Dear Parents/Carers,

I hope you and your families are all well and managing to make the most of the current situation. As you can imagine I have been reading a lot over the last few days, liaising with other head teachers, our school governors, teaching unions, Somerset County Council and regional representatives and our Kingsmoor staff in order to formulate the best proposed plan to support the Government's suggestion of the possible reopening of schools for EYFS, Year 1 and Year 6 children from 1st June 2020 *as long as the 5 Key tests have been met and the recovery strategy is operating effectively*. Guidance has been changing and as you can imagine, plans have been written and re-written.

My aim here is to present the school's plan to you as parents and carers. (Please be aware that this could change, as further guidance and recommendations are delivered by either the government or Somerset County Council. I will do my very best to keep you all informed and will adjust our school plan if this will benefit our children and staff.)

Before I begin to set out Kingsmoor's best intentions, I would like to be very clear. At this point it is **not compulsory** for your child to attend school. School's have been asked to *strongly encourage* children in EYFS, Year 1 and Year 6 to attend but **parents will not be fined for non-attendance at this time**. I personally feel this is extremely important – **ultimately you can decide**. The health, safety and well-being of our children, families and staff is always and will always be the main priority at Kingsmoor. As parents you all need to be aware that I will follow the Government's guidance and lead my staff and team to the best of my ability but sadly I cannot state that the COVID-19 virus will not emerge within our school. As I am sure you are aware, there has been a great deal of debate about whether it is the right decision for school's to reopen and Unions are currently in negotiations with the government and we are being updated daily.

Kingsmoor's intentions on how we are going to reopen the school are following government guidance explicitly. Full risk assessments are being written that will aim to safeguard against the risks that arise being in a working school environment with children - but there will still be a degree of risk. There is no doubt that children will find it extremely challenging to social distance – especially the younger year groups. The remainder of this letter will explain how Kingsmoor intend to run the school day from June 1st. Please take time to read and digest it and perhaps view the government guidance suggested on Facebook earlier this week. If you have any further concerns or questions you are very welcome to ring me at school on Monday/Tuesday where I will aim to answer your points. I fully appreciate that this decision may not be easy for some of you and it is important to note that whatever decision you and your family make, this will be right for you and at this point fully supported by the school. Please do not compare yourselves with other families – it is such a personal decision and you must have confidence in your own decision - that feels right for you, your child and family. I will be requiring your decision as to whether your child will/will not attend by Monday 18th May by 12 noon at the latest so I can begin to organise groups and order school meals. Parents from Year groups EYFS/Y1/Y6 should send a text message to the school mobile (07395831256) stating yes or no to your child attending and your child's name. If you choose not to send your child into school - Homelearning will continue through our school blogs. Whatever your decision may be, you have my word that myself and the Kingsmoor team will continue to support all of our children and families to the best of our abilities whether within the school environment or in their homes.

Kind regards
Mrs Warren

KINGSMOOR PRIMARY SCHOOL's PROPOSED PLAN FOR REOPENING 1st JUNE 2020		
SCHOOL WILL BE OPEN FOUR DAYS A WEEK MONDAY – THURSDAY FOR YEARS EYFS/Y1/Y6 (Note staggered starts and ends to the day. See below.) (Key worker children Mon – Fri as 'normal.')		
GROUPS of CHILDREN Children in each year group will be grouped. (This will depend on how many children return to school) There are 25/26 in each year group. So I am anticipating no more than 13 in a group. (2 groups per Year group) The same teacher and children will stay as a group and will not mix with other groups of children/staff. An additional member of staff will be used to cover staff members for breaks.		
Each group will be assigned a teacher or teaching assistant.		
Class 1 children	Please note: Miss Mustoe/Mrs Owens and Miss Bryant – ALL THESE STAFF MEMBERS ARE CRITICALLY VULNERABLE AND UNABLE TO BE IN SCHOOL. Miss Haines to lead one group Teaching assistant to lead one group	Location – To be the same for each group of children each day. Outside space to be used more readily. Class 1 and Class 5
Year 1 Children	2 x groups Mrs Collard to lead one group - Mrs Temple to lead one group.	Class 3 Class 2
Year 6 Children	2 x groups Mrs Sluman to lead one Miss Rundle to lead one	Class 4 Class 6
Key worker/vulnerable children	A rota of teachers/teaching assistants to assist with home learning blog work that is being set. A more structured timetable to meet needs of all children will be carried out after half term. If your child is EYFS/Y1/Y6 they will need to stay with the key worker group unless parent is able to collect at staggered drop off and pick up times linked to their year group. They will not be allowed to mix between groups.	Hall Extended school provision will be available for key/critical workers only. 8.00-8:50 (to include breakfast) and 3:30-4:30 Charges will be made as per the extended school terms and conditions. Vulnerable children should arrive for 8:50 and will depart at 3:30 as per normal school hours.
YOU ARE A KEY/CRITICAL WORKER IF YOU WORK IN: Health and Social care, Education and childcare, key public services, Local and national government, Food and other necessary goods, public safety and national security, Transport, Utilities, communication and financial services. Please refer to the following link if you are unsure: https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision		
ARRIVING AT SCHOOL Only one parent can accompany your child to school. Each group will be allocated a staggered arrival time. (To be arranged when numbers are known. Every 10 minutes from 8:50 – 9:40) The Main gates will be fully opened. Parents will say goodbye just before the gate. Parents to socially distance at this point. Each group member (child) should line up on the drive in allocated spaces. (Clear markers distanced apart.) Allocated class teacher will walk children into class. Wash hands upon entry to class. If you have children in EYFS and /or Y1/Y6 we will ensure you have one drop off and pick up time. We would greatly appreciate that parents should depart promptly and not linger talking, however tempting, as the next group will be arriving shortly afterwards. Thank you.		

DEPARTING SCHOOL

Only one parent to pick up their child. There will be staggered pick up times. **(From 2:30-3:20.)** Teacher will stay with group lined up – parents should stand on the drive, socially distanced. Teacher will call parent over to collect child then depart through gates. Please go straight to car.

LEARNING TAKING PLACE FOR EYFS/Y1/Y6

The government state – Education settings still have the flexibility to provide support and education to children and young people attending school in a way they see fit during this time.

We will focus on the children's wellbeing as well as assessing where they are within curriculum subjects. Timetables will be adjusted to make more use of outdoor space and incorporate learning which can take place safely outside. PE provision will continue, taking care with equipment that could be used and cleaning when finished.

Children with specific needs will be supported as per our normal classroom practice.

LEARNING FOR KEY WORKERS/VULNERABLE CHILDREN

These children, unless Y6, EYFS or Y1 and parent is wishing to follow their groups timetable, will stay as a group and be taught the 'home learning' tasks set by their teachers in school. WE will aim to match work to each child's needs to ensure it is achievable for them. **IF AT ALL POSSIBLE WE ASK THAT YOU DO NOT USE THIS SERVICE ON A FRIDAY – TO GIVE SCHOOL A CHANCE TO DEEP CLEAN. (Other Year groups will not be in on this day.)**

HOME LEARNING FOR SIBLINGS/OTHER CHILDREN IN Y2/Y3/Y4/Y5

For all other Year groups – Homelearning provision and packs via the school blog will continue. For some year groups you may find the class teacher is unable to run their blog due to them working full time in school, ie Miss Haines, in this case another member of staff will take over the responsibility of keeping the blog running, communicating with relevant class teachers so learning is progressive. Communication will continue via the Homelearning email and blog system. Welfare calls will continue to be made for all children at home. The government's intentions is that all year groups will be back before the end of the Summer term.

NO ASSEMBLIES/MIXED GROUP GATHERINGS

NO BREAKFAST CLUB OR AFTER SCHOOL CLUB OR EXTRA CURRICULAR CLUBS AT PRESENT For Years EYFS/Y1/Y6

Extended school provision will be available for key/critical workers only. 8.00-8:50 (to include breakfast) and 3:30-4:30 Charges will be made as per the extended school terms and conditions.

CLASSROOM ARRANGEMENTS

SOCIAL DISTANCING

Tables will be arranged to encourage/ social distancing with all children. (We will aim for 2 metres apart – this could prove challenging in some classrooms) Children will not sit next to each other. They will be allocated their own table. In EYFS – activities will be separated out so children are spaced out as much as possible and we will promote children to work independently away from other children. They will have a specific carpet space.

As you can appreciate, this will be our hardest challenge, particularly with EYFS and Year 1. Children need support – especially if they are upset/have hurt themselves. **Teachers will do their utmost to keep distance but realistically this will not be able to happen 100% of the time.** Y6 will find this easier to adhere to.

Activities will be carefully planned by teachers to ensure distancing to the best of their ability.

RESOURCES

Children will be allocated their own equipment –pens/pencils – this will not be swapped/communal. Reading books can still be sent home but upon return will be kept in a separate box for 3 days/cleaned before re-use. Children should not bring in any equipment from home.

Equipment used in lessons will only be used by that 1 group and will be cleaned at the end of the day.

USE OF OUTSIDE DOORS

Children will enter and exit the classroom through the outside classroom door. Classrooms will have windows open to encourage ventilation. Doors propped open where possible and safe to do so.

SINKS IN EACH CLASSROOM - HANDWASHING

Regular handwashing with soap and running water will happen: Before leaving home, on arrival at school, after using the toilet, after breaks and sporting activities, before food preparation, before eating any food, including snacks, before leaving school.

TOILETS – These will be monitored by an adult to avoid more than 1 child going in at a time. They will be cleaned frequently throughout the day by a designated adult. Signs up reminding of handwashing.

BREAKTIME – These will be staggered so groups do not mix – children will be restricted to the equipment each group can play with and this will be cleaned daily after use.

LUNCH – This will be staggered so lunch break is separate for each group
This will take place with their group and teacher in their allocated classroom. Hands washed and tables cleaned before and after.

DIVIDERS MARKED DOWN CORRIDORS IF HAVE TO PASS. CHILDREN SHOULDN'T NEED TO AS USING OUTSIDE DOORS TO GAIN ACCESS TO TOILETS.

UNIFORM – All children, **including critical and vulnerable children**, should wear their school uniform. We feel this is now important as more children return to school and supports our Kingsmoor code and expected behaviours. We appreciate that uniform may be too small and it may be difficult to purchase at this time. Please do your best to wear colours that support our uniform code. We advise if possible for clothes to be washed when the children get home and fresh, clean clothes worn the following day.

HAND WASHING AND HYGIENE – CATCH IT – KILL IT – BIN IT Please encourage and remind your child about how to blow their nose, cough in a safe manner. We will encourage children to use school tissues and use them to catch coughs or sneezes, then to bin the tissues and to kill the germs by washing their hands. The e-Bug project is led by Public Health England and has a dedicated webpage for learning resources on hand washing and respiratory hygiene.
<https://e-bug.eu/>

CLEANING

We have two cleaners who are on site every morning. They are following government guidelines with regards to cleaning procedures and the correct equipment to use. Friday will be a weekly deep clean of all areas of the school. Class teachers and teaching assistants will clean areas daily before lunch and at regular intervals throughout the day. Particular attention will be paid to frequently touched surfaces such as door handles, tables, chairs.
Bins emptied throughout the day.

PPE

Following government guidelines – *wearing of PPE in an educational setting is not recommended*. **Staff will wear PPE when dealing with a suspected COVID-19 case or as normal practice when dealing with first aid/intimate care needs. Children are not required to wear PPE under government guidelines. (Please ask if unsure.)**

SCHOOL MEALS – UNIVERSAL FREE SCHOOL MEALS (ALL EYFS/Y1) FSM

All EYFS, Y1 and FSM children will be provided with a hot meal as usual from our supplier BAM. These will be placed onto a trolley and delivered to the child's class where they will eat.
Y6 children who require a hot meal can order – please let school know if you would like to pay for this – otherwise packed lunches as usual.

CLINICALLY VULNERABLE CHILD/ADULT IN FAMILY (SHIELDING CHILDREN)

If a child lives with someone who is shielding (Clinically extremely vulnerable) they should not be in school – Please inform Mrs Warren if this is the case in your household.
Shielding children should not be in school.

SYMPTOMS DISPLAYED IN SCHOOL

If anyone (child/parent/staff member) has a cough/temperature feel unwell at school they will be sent home. They will need to self isolate for 14 days along with their family members or until tested negative. A test should be arranged straight away.

As a precaution Kingsmoor have decided that the other children within the group and staff member will be informed the same day and asked to self – isolate for 7 days until the test result has been confirmed. If the suspected child's/staff member's test result is positive, they will be self –isolating for a period of 14 days from the onset of any symptoms shown. If negative all children and staff member can come back into school the next day.

Once symptoms have been noticed, the child/adult will be moved to a separate area, Kingfisher room, with a window open and the parent will be phoned. They must collect immediately. This area will be thoroughly cleaned after. They will be supervised from a safe distance (PPE worn.) Other group's parents will be phoned shortly after for collection.

SYMPTOMS DISPLAYED AT HOME

If your child develops symptoms while at home please keep your child at home and monitor. Inform school of child's symptoms. If symptoms continue arrange for a test. Keep isolated for 14 days or until the test states negative. School will also inform other group members of the child's symptoms and the group/staff should also self-isolate for a week and look out for symptoms in their own child.

SUSPECTED COVID-19 IN CHILD/ADULT/PARENT/FAMILY MEMBER

DO NOT COME INTO SCHOOL. CALL THE OFFICE TO LET US KNOW STRAIGHT AWAY WHEN SUSPECTED. 01278 683371/07395831256

According to the Government advice, you can find out about testing for a child by calling 111 online coronavirus service.

COMMUNICATION WITH SCHOOL

No visitors/parents will be allowed into the school at this time. If you have a query please ring the school office/email through the home learning site and we will get straight back to you. There will be an adult on the drive every morning and afternoon at drop off and pick up times. Brief messages can be passed to your child's group adult at drop off and pick up times at a social distance. **Thank you for your cooperation.**

Having read the school's proposed plan for reopening on 1st June – Please do not hesitate to ring Mrs Warren on Monday/Tuesday to clarify any points/ask any questions.

NEXT STEP – IF YOU ARE A PARENT OF AN EYFS/Y1/Y6 CHILD

Please can you text the school mobile with your decision as to whether you would like your child to return to school or not. **YOU ARE REQUIRED TO LEAVE YOU NAME AS WE NEED TO RECORD EACH PARENT's RESPONSE.**

SCHOOL MOBILE: 07395831256

TEXT: YES I AM Happy for to attend (Mrs/Mr/Miss)

NO will not be attending (Mr/Mrs/Miss.....)

Remember – whatever your decision is, this will be right for your child and family and we will continue to support you. IF YOU CHANGE YOUR MIND – PLEASE RING THE SCHOOL TO DISCUSS.

Kind regards

Mrs Warren